



To Whom It May Concern:

ACRS Certification of primary and secondary processor sites

1. The primary operating site of each Certified Firm in each State or Territory, or any site undertaking mesh manufacture, shall be certified. Each secondary site shall be designated as to which certified site it is responsible.
2. Primary operating sites in Northern Territory and Tasmania only will be assessed at “surveillance assessment” level.
3. Sites located within ACT may be certified under NSW primary site certification, provided LTQ data is reported as such and in accordance with Scheme Requirements.
4. All secondary sites with one or more off-coil machines processing N-Grade materials must be certified individually. Such sites will be assessed at “surveillance assessment” level every two (2) years.
5. Any other sites may be deemed to be certified under a principal site’s certification, subject to the following conditions:
 - a. All data from the principal and each ancillary site shall be reported separately in addition to being incorporated into the total long-term quality (LTQ) statistics reported for the principal certified site;
 - b. Each ancillary site shall provide ACRS upon request (and in full commercial confidence) with a copy of its ISO9000 QA procedures (or similar procedures as may be approved by ACRS). Such procedures should be broadly similar to those of the principal site. The copy shall be returned to the site after examination;
 - c. ACRS assessors reserve the right to visit and/or sample material from any ancillary site to ensure compliance with the requirements of the ACRS Scheme, at any time.
6. Notwithstanding the above, any facility of a Certified Firm (or Group) operating under other than the main Certified Firm brand and with their own mesh and/or bar processing facilities (of any type) shall be certified as a separate certificate holder.

For and on behalf of the ACRS Council

Philip Sanders
Executive Director

Dated: 11 June 2009