



APPLICATION FOR ACRS CERTIFICATION

INSTRUCTIONS

APPLICATION (Part 1)

Information, completed in the English language, to be supplied with this application :

- Application Form, Parts 1 and 2, including all attachments. [see pages 1,2 and 3]
- A signed declaration of compliance. [see page 4]
- The Initial Assessment Fee for each site and type of certification. [see page 5]
- Information to be supplied under separate cover. [see page 6]

- NOTES: 1 All sites that are subject to the requirements of the Scheme must be declared on this Application Form. A "Group" is "any subsidiary holding or associated companies or subsidiary undertakings of all such holding companies that manufactures steel reinforcing, pre-stressing or structural materials or accessories to Scheme Standards or supplies materials for the production of materials to Scheme Standards"
- 2 Information in "Application (Part 1)" and "(Part 2)" may be made available to the public. All other information is confidential.
- 3 For details on where to send the required information, see page 6.

Name of Group: _____

Address of Group Head Office:

Street: _____

Town: _____

State: _____ Post Code: _____

Country: _____

Group principal contact for ACRS scheme:

Name: _____

Position (Managing Director, CEO, etc): _____

Phone: _____ Fax: _____

Email: _____

Scope of activities carried out by the Group as a whole:

(See details below)

- 1 2 3 4 5 6 7 8

No. Materials

- 1 Carbon steel bars/coils to AS/NZS 4671
- 2 Cold reduced steel wire to AS/NZS 4671
- 3 Steel prestressing materials to AS/NZS 4672
- 4 Structural steel - Hot rolled plates, floor plates and slabs to AS/NZS 3678

No. Materials

- 5 Structural steel - Hot rolled bars and sections to AS/NZS 3679
- 6 Cold-formed structural steel hollow sections to AS/NZS 1163
- 7 Processing of steel reinforcement material to AS 3600/AS 5100/AS 2870
- 8 Manufacture of Welded steel mesh to AS/NZS 4671

(Select all applicable)



APPLICATION FOR ACRS CERTIFICATION

APPLICATION (Part 2)

Do you currently operate a documented Quality Management System? YES NO

Is your Quality Management System certified? YES NO

If 'YES'... when was Certification first achieved and to what Standard or Authority? [\[Please attach details\]](#)

Do you hold any other Third-Party Quality Certification (eg 'CARES' etc)? YES NO

If 'YES'... please provide details. [\[Please attach details\]](#)

Has certification ever been refused to you or withdrawn from you by another Certification Body? YES NO

If 'YES'... provide written details as to why. [\[Please attach details\]](#)



Group Material Details

1 Give a description of all reinforcing and structural steel materials to current specifications or Standards including Standards other than AS or AS/NZS Standards.

[\[Please attach details\]](#)

2 State the period(s) within the last three years during which such steel material(s) have been regularly produced or supplied.

[\[Please attach details\]](#)

3 State the period(s) within the last three years during which such steel material(s) have been regularly produced or supplied to Standards.

[\[Please attach details\]](#)

4(a) Describe (e.g., provide photographs, diagrams or drawings) of any and all material identifying marks (e.g., rolling marks currently in use as required by AS/NZS 4671 *Steel reinforcing materials*, Clause 9.2.)

4(b) Provide sample material tags for each type of material to be supplied under the scheme.

4(c) Supply a high-resolution copy of the firm's logo.

[\[Please supply all these items in electronic format eg 4\(a\), 4\(b\) JPEG or PDF 4\(c\) JPEG or EPS\]](#)





APPLICATION FOR ACRS CERTIFICATION

.....
 Details of each Firm/Site requiring Certification [Please copy page if more than six]

APPLICATION (Part 2)

	Site 1	Site 2	Site 3
Name of Firm:	_____	_____	_____
Address Details			
Street:	_____	_____	_____
Town:	_____	_____	_____
State:	_____	_____	_____
Post Code:	_____	_____	_____
Country:	_____	_____	_____
Primary contact			
Name:	_____	_____	_____
Telephone:	_____	_____	_____
Email:	_____	_____	_____
Scope of activities: <i>(See details below)</i>	1 2 3 4 5 6 7 8 <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	1 2 3 4 5 6 7 8 <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	1 2 3 4 5 6 7 8 <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

	Site 4	Site 5	Site 6
Name of Firm:	_____	_____	_____
Address Details			
Street:	_____	_____	_____
Town:	_____	_____	_____
State:	_____	_____	_____
Post Code:	_____	_____	_____
Country:	_____	_____	_____
Primary contact			
Name:	_____	_____	_____
Telephone:	_____	_____	_____
Email:	_____	_____	_____
Scope of activities: <i>(See details below)</i>	1 2 3 4 5 6 7 8 <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	1 2 3 4 5 6 7 8 <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	1 2 3 4 5 6 7 8 <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

No. Materials

- 1 Carbon steel bars/coils to AS/NZS 4671
- 2 Cold reduced steel wire to AS/NZS 4671
- 3 Steel prestressing materials to AS/NZS 4672
- 4 Structural steel - Hot rolled plates, floor plates and slabs to AS/NZS 3678

No. Materials

- 5 Structural steel - Hot rolled bars and sections to AS/NZS 3679
- 6 Cold-formed structural steel hollow sections to AS/NZS 1163
- 7 Processing of steel reinforcement material to AS 3600/AS 5100/AS 2870
- 8 Manufacture of Welded steel mesh to AS/NZS 4671

(Select all applicable)



DECLARATION

CONFIDENTIAL

DECLARATION

Declaration of Compliance

1. In the event of being accepted for consideration for certification, we undertake to comply with the requirements of the Scheme, as detailed in the current "Regulations Governing the ACRS Material Certification Scheme", referred to hereafter as "the Regulations"
2. Notwithstanding the submission of this Application and the payment of any levy by the Applicant, ACRS retain the right to exercise its discretion in good faith not to accept an Application for certification and return all levies paid by the Applicant with respect to any material which certification is being sought. In that event, ACRS will exercise its discretion in good faith and reasonably. Further, in the event that ACRS reasonably exercises its discretion in good faith not to consider this Application and returns any levies paid by the Applicant, then the Applicant agrees that it waives its rights to seek any damages from ACRS or its office bearers. The Applicant agrees to indemnify ACRS and its office bearers and hold them indemnified in the event that any claim is made against ACRS and its office bearers by any entity or person as a result of an Application for Certification being declined for any reason by ACRS and its officers and members.
3. In the event of being granted a Certificate, we understand that we are responsible for complying with the Scheme and for ensuring all goods and services supplied under the Certificate comply with the Scheme Regulations and applicable Standards and legislation and are fit for such purpose.
4. We hereby authorise ACRS and its Representatives to conduct inspections at any of our Firm's premises for the purposes of confirming that Approved Materials, processes and methods are used in the production and supply of Assessable Materials. This authority is intended and is a licence to ACRS Representatives to enter our premises and inspect our premises, records and production facilities at their discretion.
5. In addition, we confirm that we will not make or be involved in, directly or indirectly, any claim against ACRS whatsoever and we undertake to keep ACRS, its Board, officers, employees and agents fully indemnified against any losses, liabilities, costs, claims, actions and demands, which they may incur or which may be made against them as a result of or in relation to any actual or alleged breach by us of the Regulations, or as a result of, or in relation to any use of the ACRS Certification Mark, or failing to comply with the assessment requirements of ACRS as amended from time to time.
6. This undertaking and the Regulations of ACRS (together with all other documents referred to therein) shall be governed by, and construed in accordance with the laws applicable in the state of New South Wales, Australia. We hereby submit to the non-exclusive jurisdiction of the said courts for all purposes connected herewith.



Signed on Behalf of:

Name of Firm: _____

Name: _____

Signed: _____

Date: _____

Managing Director

SCHEDULE OF FEES

Assessment Fees

Assessment inspections are funded through the cost-neutral fee charged for each assessment inspection for each site.

It is expected that assessment fees will be paid in full, in advance of any assessment.

Any additional costs such as travel, accommodation, meals and other reasonable expenses incurred by the Assessor, additional Assessor hours, sample freight costs and additional testing fees beyond any allowed in the standard assessment will be charged on top of the assessment fee, as appropriate. Any such additional costs will be invoiced as accrued. Where significant additional costs will be incurred by ACRS in undertaking an assessment, a preliminary estimate of these costs will be included in the initial invoice.

SCHEDULE OF ASSESSMENT FEES FOR EACH SITE

Certification Type	Initial Assessment		Follow-up Assessment	
	Excluding GST	Including GST ¹	Excluding GST	Including GST ¹
Manufacturers				
1 Bar/Coil	\$13,500	\$14,850	\$7,000	\$7,700
2 Wire	\$11,000	\$12,100	\$6,000	\$6,600
3 Prestress ²	\$11,000	\$12,100	\$6,000	\$6,600
4 Plate/Slab	\$13,500	\$14,850	\$7,000	\$7,700
5 Bars/Sections	\$13,500	\$14,850	\$7,000	\$7,700
6 Hollow sections	\$13,500	\$14,850	\$7,000	\$7,700
Processors and Fabricators				
7 Bar processors ³	\$7,500	\$8,250	\$4,500	\$4,950
8 Mesh manufacturers	\$9,000	\$9,900	\$5,000	\$5,500

NOTES:

1 GST to be paid at 10% where applicable.

2 Stress relaxation tests are not included in the assessment fees.

3 Includes supply of finished wire and mesh materials from these sites

Annual Levy Fees

ACRS administration is funded via the levy charge. The levy charge is paid on the tonnages of material manufactured or processed under the ACRS scheme at each facility certified.

Discount for Prompt Payment of Levies.

A discount of 10% may be applied for all levy payments received by ACRS within 21-days of the due date shown on invoice. No exceptions can be made.

ANNUAL LEVY CHARGE¹

Certification Type	Levy on Certified Tonnes in cents per tonne	Minimum Administration Charge ²
	Including GST ³	Including GST ³
Manufacturers	36.79	\$5,647
Processors & Fabricators ⁴	18.39	\$2,823

NOTES:

1 Levy to be paid twice yearly in two equal installments on tonnages submitted confidentially to Nexia Court & Co annually.

2 Where the declared tonnage provides less than the minimum administration charge, the minimum administration charge will be applied.

3 GST is to be paid at 10%.

4 Includes supply of finished wire and mesh materials from these sites.



WHERE TO SEND INFORMATION

CONFIDENTIAL

WHERE TO SEND INFORMATION

Information to be supplied with this Application

Please supply the following written in the English language:

- This Application Form, Parts 1 and 2, including attachments, [see pages 1, 2 and 3] and attachments in electronic format [see Items 4(a), (b) & (c) page 2]
- A signed declaration of compliance. [see page 4]
- The Initial Assessment Fee for each site and Type of Certification. [see page 5]

Please supply the above to:

The Executive Director
ACRS
PO Box 1369
CROWS NEST NSW 1585
AUSTRALIA

Information to be supplied under separate cover and resubmitted each year

Please supply the following written in the English language:

- Give a truthful estimate of the level of production or supply by your Firm of materials listed under "Scope of Activities" and which are the subject of your application, initial application or continued certification for the current twelve-month period. This should be divided into reinforcing steel types, grades and diameters and reported on the appropriate ACRS statistics declaration form. This information remains confidential.
- A copy of the last Annual Return made to the Registrar of Companies (or equivalent) and details of any amendments thereof.

Please supply the above, under separate cover and the envelope marked "ACRS CERTIFICATION", to:

Nexia Court & Co Chartered Accountants
PO Box H195
Australia Square
SYDNEY NSW 1215
AUSTRALIA